

What is claimed is:

1. A document management method of managing a plurality of files of documents by recording said plurality of files of documents such that said files can be retrieved, comprising the steps of:

5 listing attribute information of recorded ones of said plurality of files, information of results of retrieval carried out on the files, and information of indices for the files, on a file-by-file basis, in a single document file list;

10 assigning identifiers having respective priorities independent of said results of said retrieval to a plurality of files listed in said single document file list, that are desired to be subjected to a predetermined identical processing; and

15 subjecting said listed files to which said identifiers having said respective priorities are assigned, to said predetermined identical processing according to the respective priorities of said identifiers.

2. A document management method according to claim 1, further including the step of displaying said respective priorities of said identifiers.

3. A document management method according to claim 1 or 2, wherein said predetermined identical processing

is integration of said listed files according to the respective priorities of said identifiers.

4. A document management method according to claim 1 or 2, wherein said predetermined identical processing is copying of said listed files according to the respective priorities of said identifiers.

5. A document management method according to claim 1 or 2, wherein said predetermined identical processing is movement of said listed files according to the respective priorities of said identifiers.

6. A document management method according to claim 1 or 2, further including the step of displaying said listed files according to the respective priorities of said identifiers.

7. A document management method according to claim 1 or 2, wherein said identifiers are marks.

8. A document management system capable of managing a plurality of files of documents by recording said plurality of files of documents such that said files can be retrieved, comprising:

5 document file listing means for listing attribute information of recorded ones of said plurality of files, information of results of retrieval carried out on the files, and information of indices for the files, on a file-by-file basis, in a single document file list;

10 identifier assigning means for assigning

identifiers having respective priorities independent of said results of said retrieval to a plurality of files listed in said single document file list, that are desired to be subjected to a predetermined identical processing; and

processing execution means for subjecting said listed files to which said identifiers having said respective priorities are assigned, to said predetermined identical processing according to the respective priorities of said identifiers.

9. A document management system according to claim 8, further including display means for displaying said respective priorities of said identifiers.

10. A document management system according to claim 8 or 9, wherein said predetermined identical processing is integration of said listed files according to the respective priorities of said identifiers.

11. A document management system according to claim 8 or 9, wherein said predetermined identical processing is copying of said listed files according to the respective priorities of said identifiers.

12. A document management system according to claim 8 or 9, wherein said predetermined identical processing is movement of said listed files according to the respective priorities of said identifiers.

13. A document management system according to

claim 8 or 9, further including means for displaying said listed files according to the respective priorities of said identifiers.

14. A document management system according to claim 8 or 9, wherein said identifiers are marks.

15. A storage medium storing a program for executing a document management method of managing a plurality of files of documents by recording said plurality of files of documents such that said files can be retrieved, said program comprising:

a document file listing module for listing attribute information of recorded ones of said plurality of files, information of results of retrieval carried out on the files, and information of indices for the files, on a file-by-file basis, in a single document file list;

an identifier assigning module for assigning identifiers having respective priorities independent of said results of said retrieval to a plurality of files listed in said single document file list, that are desired to be subjected to a predetermined identical processing; and

a processing execution module for subjecting said listed files to which said identifies having said respective priorities are assigned, to said predetermined identical processing according to the

respective priorities of said identifiers.

16. A storage medium according to claim 15, wherein said control program further includes a display module for displaying said respective priorities of said identifiers.

17. A storage medium according to claim 15 or 16, wherein said predetermined identical processing is integration of said listed files according to the respective priorities of said identifiers.

18. A storage medium according to claim 15 or 16, wherein said predetermined identical processing is copying of said listed files according to the respective priorities of said identifiers.

19. A storage medium according to claim 15 or 16, wherein said predetermined identical processing is movement of said listed files according to the respective priorities of said identifiers.

20. A storage medium according to claim 15 or 16, wherein said control program further includes a module for displaying said listed files according to the respective priorities of said identifiers.

21. A storage medium according to claim 15 or 16, wherein said identifiers are marks.

22. A storage medium according to claim 15 or 16, wherein said storage medium is a floppy disk.

23. A storage medium according to claim 15 or 16,

wherein said storage medium is a hard disk.

24. A storage medium according to claim 15 or 16, wherein said storage medium is an optical disk.

25. A storage medium according to claim 15 or 16, wherein said storage medium is a magneto-optical disk.

26. A storage medium according to claim 15 or 16, wherein said storage medium is a CD-ROM (Compact Disk Read Only Memory).

27. A storage medium according to claim 15 or 16, wherein said storage medium is a CR-R (Compact Disk Recordable).

28. A storage medium according to claim 15 or 16, wherein said storage medium is a magnetic tape.

29. A storage medium according to claim 15 or 16, wherein said storage medium is a nonvolatile memory card.

30. A storage medium according to claim 15 or 16, wherein said storage medium is a ROM (Read Only Memory).